

**MASSACHUSETTS NATIONAL GUARD
FULL-TIME MILITARY TOUR (AGR)
VACANCY ANNOUNCEMENT**

**HUMAN RESOURCES OFFICE
2 RANDOLPH ROAD
HANSCOM AFB, MA 01731-3001**

NUMBER: 104-17-47 (AGR)

EXPIRES: 21 SEPT 2017

DATED: 06 SEPT 2017

- 1. ELIGIBILITY:** The following **TWO CAT I AGR** position is available to **all current members of the Massachusetts Air National Guard and all those eligible to enlist in the Massachusetts Air National Guard**. Applications will be accepted at the individual's servicing Military Personnel Flight (MPF) until 2359hrs on the expiration date of this announcement.

Position: SECURITY FORCES CRAFTSMAN	Location: 104th FW 175 Falcon Drive, Westfield, Massachusetts 01085
Min Grade: A1C/E-3 Max Grade: SSGT/E-5	AFSC: 3P0X1
Unit POC: SMSgt Todd Canedy, 698-1425, Comm: (413) 568-9151 Ext: 698-1425 Email: todd.j.canedy.mil@mail.mil	AGR Branch POC: MSgt Heather Dragon DSN: 698-1290 Comm: (413) 568-9151 Ext: 6981290 Email: usaf.ma.104-fw.list.104fw-hroremote@mail.mil
Salary: Full-time Military Pay & Allowances	http://www.thenationsfirst.org/

**CONTINGENT UPON THE AVAILABILITY OF FUNDS & RESOURCES
TSGT MAY APPLY IF WILLING TO REMOVE A STRIPE BEFORE HIRE
TWO POSITIONS**

2. QUALIFICATIONS:

- a. The intent of the AGR program is to assess AFSC qualified individuals. However, any applicant selected who does not possess the AFSC, must sign an agreement to retrain.
 - (1) If the Airman fails to successfully complete the required formal training IAW AFI 36-2201, Volume 2, *Air Force Training Program-Training Management* and AFI 36-2101, *Classifying Military Personnel (Officer and Enlisted)* or fails to attend the first available course without permission from the commander or supervisor due to exceptional circumstances, the individual will be removed from AGR status.
- b. Applicants for E-8 positions must have the ability to complete the Senior Noncommissioned Officer Academy **within 36 months of assignment** to apply for an AGR position (If applicable).
- c. Members selected for AGR tours must meet the physical qualifications outlined in AFI 48-123, Medical Examinations and Standards, Attachment 2, Medical Evaluation for Continuation Military Service. Medical examinations must be conducted not more than 24 months prior to entry into AGR duty; an AF Form 895 must be completed if the medical examination is more than 30 days old; an HIV test must be completed within six months prior to the tour start date.
- d. AGR Airmen are subject to the provisions of ANGI 10-248, *Air National Guard (ANG) Fitness Program* until superseded by AFI 36-2905, *Fitness Program*. Airmen must meet the minimum requirements for each fitness component in addition to scoring an overall composite of 75 or higher for entry into the AGR program.
- e. To accept an AGR position, applicant may not be eligible for or be receiving an Immediate Federal Retirement Annuity (military or civilian). Individuals receiving or eligible to immediately receive a federal annuity and individuals receiving or eligible to immediately receive

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a state annuity for service as National Guard technicians are not eligible for entry on any type of AGR tour IAW ANGI 36-101.

- f. To accept an AGR position, an applicant's military grade cannot exceed the maximum military grade authorized on the fulltime manning document for the advertised position. Applicants who are overgrade must indicate in writing a willingness to be administratively reduced in grade if selected to the position.
- g. Applicants, if selected, who are not able to complete 20 years of active federal service prior to reaching mandatory separation, must complete the Statement of Understanding contained in ANGI 36-101, Attachment 3.
- h. An individual must not have been previously separated for cause from active duty or a previous AGR tour.
- i. Military technicians may not convert in-place to AGR status. An incumbent military technician may only change to AGR status in conjunction with selection for a different fulltime position, defined as a fulltime position with a different position number.
- j. Members must remain in the position to which initially assigned for a minimum of 24 months.

3. APPLICATION PROCEDURES:

Applicants must turn in the following:

- (1) NGB Form 34-1 <http://www.thenationsfirst.org/assets/ngb-form-34-1.pdf>
- (2) Current **Individual Records Review List (RIP)** from vMPF
- (3) Most recent **Report of Individual Fitness (with a minimum composite score of 75)** from AFFMS
- (4) **SF 181 – Ethnicity and Race Identification (Mandatory)**
<http://www.thenationsfirst.org/assets/sf-181.pdf>
- (5) **AF FORM 422 (Verified by MDG within 6 months)**
- (6) **Last three EPRs (If applicable)**
- (7) **CORI documents** <http://thenationsfirst.org/available-positions.html>
- (8) **Copy of the front and back of your driver's license**
- (9) **Pre Employment Reference Check Form** <http://thenationsfirst.org/available-positions.html>
- (10) **Retraining Acknowledgement Document (if do not hold advertised AFSC)**

Please visit the 104th FW SharePoint, MSG > FSS > Human Resources > AGR Job Documents section to retrieve blank forms

- a. Submit forms to the HRO representative at their servicing Manpower and Personnel Flight (MPF). If you are not currently a member of the 104th Fighter Wing, please scan and email your AGR application to the AGR Branch POC above (usaf.ma.104-fw.list.104fw-hroremote@mail.mil). Applications must arrive to the AGR Branch POC **NO LATER THAN 2359 HOURS ON THE EXPIRATION DATE OF THE BULLETIN**. Any applications that arrive to the AGR Branch POC after 2359 hrs will be returned without action. **APPLICATIONS SENT DIRECTLY TO THE HRO WILL BE RETURNED WITHOUT ACTION.**
- b. MPF will certify that the applicant is/is not eligible in accordance with ANGI 36-101. Non-qualified applicants will be notified as soon as possible after receipt of their application by

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the HRO. All other applicants will be notified within 30 days after the completion of the selection board.

4. JOB DESCRIPTION:

- a. Performs and enforces the full range of security forces duties within the military installation. Apprehends and detains violators of laws, rules, and regulations and turns them over to the Federal or civil police or other law enforcement officers for arrest and/or posting of collateral. Serves at fixed posts or patrols the installation on foot or in vehicles; responds to alarms, irregularities, and unusual or suspicious circumstances. Responds to calls for emergency assistance to include active shooter, suspicious persons, catastrophic events, scenes of crimes/natural disasters and enemy attacks, and makes apprehensions. Incumbent is required to perform specialized techniques, methods, and procedures to execute search and apprehension; counter terrorist operations; or counter violence posing a threat to public safety. As directed, acts as the on-scene commander for significant and catastrophic events. Performs traffic duty to include directing traffic and escorting dignitaries. Incumbent enforces pertinent administrative rules and regulations governing traffic control, parking, building, or other facility access, and breaches in physical security controls (locks, fences, gates, or other barriers). When enforcing rules and regulations established to accomplish the protective missions, security forces personnel control the movement of persons and protect lives and personal property in and around the identified Federal property. The incumbent carries out related duties such as, escorting persons and valuables; driving emergency vehicles; detecting and reporting potential fire and accident hazards; making preliminary checks of violations; and, preparing reports of incidents or security conditions.
- b. Serves as a Security Forces Dispatcher for the installation. Dispatches personnel and equipment to meet emergency situations. Monitors the locations of all posts, alarm systems, closed circuit television systems and telephone/radio networks. As required, coordinates with civilian police, fire, rescue and emergency units for assistance. Uses computerized information systems to direct patrols, record daily blotter information, and retrieve information through the FBI's National Crime Information Center System. Uses knowledge of the Security Forces Management Information Systems (SFMIS) to retrieve information and complete reports on the systems. Receives, records, and secures confiscated items and evidence. Assures witness statements are properly secured. Keeps reports and complaint records. Prepares shift activity reports. Interviews witnesses and suspects to obtain and verify information. Advises suspects of their rights. Receives and records radio, telephone, and personal messages and instructions involving emergencies, complaints, violations, accidents, and requests for information and assistance. Transmits messages and instructions to officers on patrol and dispatch officers to investigate complaints and assist in emergencies. Interprets directives and instructions and answers general inquiries. Maintains records and prepares reports covering activities and events occurring over the course of a shift.
- c. Performs the full range of Base Entry Controller and commercial vehicle inspection duties. Ensures individuals requesting access to the installation have the proper identification credentials before entering. Conducts random vehicle searches at the privately owned vehicle (POV) gates and conducts thorough searches of all vehicles at commercial gate. Performs random antiterrorism measures in accordance with applicable instructions. Performs over-watch duties as required by force protection conditions. Responsible for Issuing base entry passes (individual and vehicle), and conducts background checks on contractors. Operates vehicle arresting barriers as necessary.

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- d. Performs the full range of duties for defending protection level resources (Patrol, Security Response Team (I-SRT & E-SRT). Defends installation personnel, equipment, and resources from hostile ground attack. Participates in tactical defense postures as a member of a quick reaction force to deny infiltration or attack. Verifies credentials to ensure only authorized personnel, vehicles, and equipment items are permitted in these areas and validates each person's need to access the area. Ensures visitors are informed of applicable security requirements. Operates, monitors, and assesses sensor systems for the area. Responds to all area alarms and makes required notifications. Assesses the origin and cause of intrusion detection system (IDS) alarms in the area and makes required notifications. Implements compensatory measures if all, or part of, the IDS is inoperable and completes documentation required in accordance with IDS operational and maintenance procedures. Detects and eliminates threats to the restricted area; and, detains and apprehends violators. Informs supervisor and central security control/law enforcement desk of any changes or reductions in security safeguards capabilities and physical security aids such as, lights, signs, fencing, barriers, sensors, alarms, and locks. Performs ground defense functions during base contingency operations and exercises. Operates specialized weapons and special purpose equipment such as, night observation devices and portable intrusion detection equipment. Participates in training, exercises, and evaluations to increase proficiency and update skills.
- e. Performs other duties as assigned.



MPCN: 1C0998965 and 1C0998985

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