

**MASSACHUSETTS NATIONAL GUARD
FULL-TIME MILITARY TOUR (ADOS)
VACANCY ANNOUNCEMENT**

**HUMAN RESOURCES OFFICE
2 RANDOLPH ROAD
HANSCOM AFB, MA 01731-3001**

EXPIRES: 9 December 2017

1. ELIGIBILITY. Applications are currently being accepted for the following FULL-TIME (ADOS) position from qualified MA ARNG personnel under the provisions of 32 USC 502(f)(2) IAW NGB Policy Memorandum #09-014 (FTNGDOS). This position is open to **ALL OFFICERS IN THE MA ARNG of the specified rank who meet the requirements and competencies listed in the bulletin.** AGR Branch (NGMA-PEO-AGR) will accept applications until **1400 on 9 December 2017.**

Position: Assistant Operations Officer	Location: Recruiting and Retention Battalion, with Duty at MEPS, Springfield MA
Min Rank: O2 Max Rank: O3	MOS/AOC: Immaterial
Unit POC: MAJ Shawn Greenwood, 339-202-9002 shaun.c.greenwood.mil@mail.mil	AGR Branch POC: SSG Amy Conti, 339-202-3112 Applications accepted in a single PDF file attachment by email ONLY: ng.ma.maarng.mbx.agr-jobs@mail.mil
Salary: Full-time Military Pay & Allowances	Web Site: http://www.thenationsfirst.org/available-positions.html

Contingent upon availability of FY18 funding
ADOS tour will not exceed past 1,095 cumulative days

2. QUALIFICATIONS:

- a. Officer will not qualify for sanctuary as a result of the operational support order unless a waiver for through ARNG-HRH and approved by DARNG prior to the issuance of the order.
- b. Officer is not currently serving on other ADOS/FTNGDOS orders that may cause the member to exceed 1,095 cumulative days (3 years) as a result of this duty within the preceding 4 year window.
- c. Officer is not currently serving on other FTNGDOS orders that may cause the member to exceed 2190 days (6yrs) as a result of this duty that would qualify for separation pay.
- d. Officer is not a Permanent Technician or AGR (Technicians must attain a waiver approved by the Adjutant General).
- e. Officer is not within six months of ETS on the report day of the tour, unless waived.
- f. Officer must meet the medical retention standards IAW Chapter 3, AR 40-501.
- g. Officer is within commuting distance of the assigned duty station.
- h. Officer, if female, must have a NEGATIVE pregnancy test within 15 days of order start date.

- i. Officers must have a minimum physical profile of 132221. Officers who have a Physical Profile serial (PULHES) that contains a “3” or “4” must meet the requirements of AR 600-60 prior to entry into this position. Officers may not have a shaving profile (waiver not authorized).
- j. Officer must have a Human immune-deficiency virus (HIV) showing “green” in MODS (MEDPROS IMR) within the last 24 months.
- k. Officer is not under a suspension of favorable personnel actions per AR 600-8-2, Suspension of Favorable Actions.
- l. Meets height and weight requirements in accordance with AR 600-9.
- m. Must have a valid civilian driver’s license and reliable transportation.

n. Selected Officer will be in compliance with memorandum, National Guard Bureau, 16 Jan 2015, subject: SMOM 15-017, Screening of Title 32 Positions Of Significant Trust and Authority (POSTA) before being placed on AGR orders. Applicants applying for POSTA positions must meet all the requirements listed prior to becoming eligible for acceptance into the AGR program. After State Level Checks have come back favorable, selected applicants will be hired in a temporary AGR status until NGB Level Checks come back favorable.

- Must not have a Type I or Type II Offense (See HQDA EXORD 193-14, Annex B)
- Must be able to produce a favorable National Agency Check with Law and Credit (NACLC)
- Must complete a Department of the Army Sensitive Duty Assignment Eligibility Questionnaire (DA Form 7424)
- Must not be listed on the National Sex Offender Public Website
- Must receive favorable results after completing a DD Form 369
- Must complete, and provide, a Behavioral Health Interview (DA Form 3822) to local RRBN CDR.

Must have favorable results from:

- Department of Army Inspector General (DAIG)
- Criminal Investigation Division (CID)
- Office of Military Personnel File Review
- Army Substance Abuse Program

3. APPLICATION PROCEDURES:

a. ALL APPLICANTS will submit:

- (1) A copy of this announcement.
- (2) Completed FTNGDOS Checklist.
- (3) Pre-Employment Reference Check.

NOTE: All required forms can be found at the following link:

<http://www.thenationsfirst.org/available-positions.html>

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Any documentation missing requires a letter regarding the circumstances be enclosed in the application packet. Incomplete Applications will not be considered.

Applicants will then forward the completed packet thru their Chain of Command (CoC) for required documents and endorsement. The Major Sub-Command S1's will forward the completed packet to the AGR Jobs inbox. **In order to meet the submission deadline (Expiration date), allow your units at least 15 days to obtain documents pertaining to your packet thru the CoC. Do not send the request to your unit on the expiration date as this will not meet the 1400 deadline. **

Applications are accepted as one single PDF file attachment via **EMAIL ONLY** (ng.ma.maarng.mbx.agr-jobs@mail.mil); **emails must be labeled on the subject line: Announcement Number, Title of Position and Applicant's Name.**

ALLOW YOURSELF AMPLE TIME TO COMPLETE ALL OF THE ABOVE ACTIONS

All applicants will be notified in writing within 30 days after the selection board.

4. JOB DESCRIPTION:

These are critical positions at the Military Entrance Processing Stations (MEPS). They are responsible for administering the oath of enlistment; managing a transportation budget, formulate data analysis for metrics, coordinating daily workflow; providing supervision to ensure applicants are physically, mentally and morally qualified for military service; coordinates applicant processing issues with recruiting service liaisons.

Please check <http://www.thenationsfirst.org/available-positions.html> for updates on job announcements.

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